

Regular Board Meeting Minutes September 16, 2025 7:00pm

Chair	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angela Niebur
Clerk	Molly Weber

Others in attendance were: Erik Porten and Katie, Corey and Amanda Tchida.

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- N/A

PRESENTATION

- N/A

ROAD REPORT- Otte Excavating

- 222nd by Jim Rother township ditch – 2 culverts under his driveway that don't seem like they are ours. 2nd one is not in the right of way. Request pictures of backup with the next rain.

PLANNING COMMISSION SYNOPSIS

- Corey Tchida
 - Questions about shed requirements
 - 9375 250th Street East

Dave Peine made a motion to recommend approval for Corey Tchida construct an accessory use building at 9375 250th Street East since he is within the specs for total square footage and he meets the setbacks for a 40'x50' stick frame or a 40'x48' pole shed. Cassandra Schaffer seconded. Motion carried. (4-0)

40'x48' pole shed with 16' sidewalls. 2.27 acres. Ryan Sunquist made a motion to approve the shed permit for the Tchida's at 9375 250th Street East. Dan Peine seconded. Motion carried. Board advised Corey Tchida to tell Mark Ceminsky exactly when they would like to pull the permit.

OLD BUSINESS

- Saeed Kanwar (Project Manager) email about replacement of Bridge L3285 on Inga Avenue – project is underway – Bridge/Culvert are completed. Culverts are in but road was not graded so Ryan Sunquist will reach out to Saeed Kanwar.
- VRWJPO email about Model Ordinance and Local Updates – anything to report-permitting now just for one acre or more – nothing new – they are ready to issue the DRAFT for 60 day review. The biggest factor for us is land disturbance of one acre.

NEW BUSINESS

- Waiver of Service for Petition Documents/Condemnation – Mailed copies of both on 09.19.25, 10.19.25 sent MNDot an email to update our physical address. **Dan Peine made a motion to acknowledge receipt of the 2 condemnation waiver of service for petition and notice of hearing letters from the Minnesota Department of Transportation. Jim Sipe seconded. Motion carried. Jim Sipe signed the letters. Clerk will mail the letters.**
- Jim Sipe resignation – Certificate of Appointment and Oath of Office – Table until October
- 2025 Polling Place Accessibility Grant Application – email sent to Board 09.14.25 – Ryan Sunquist will take care of this.
- Review Agency Notice Letter on Watershed Plan 60-Day Review – email sent to Board 09.14.25 – Jim Sipe will look into this.

FYI

- Tire Recycling Opportunities – September 10 (call 651.645.9149) for appointment or October 4 at Empire Maintenance Facility in Rosemount - FYI
- September PlanIt Newsletter – email sent to Board 09.14.25 - FYI
- Dakota County Township Officer Association Fall Meeting ~ Wednesday September 17, 2025 @ 7pm – Dakota County Extension Office 4100 220th Street West, Farmington, MN 55024 - FYI
- Permits ~ 1 permits and 2 others waiting on payment - FYI

OTHER BUSINESS-Board Members Only

The board will sign the Minutes and the Treasurers Report

Jim Sipe made a motion to approval signing checks 7066 to 7087, 3 EFTs-PERA, IRS and MN Revenue for 3rd quarter taxes and approve claims list and to approve the August 19, 2025 Board Meeting Minutes. Dan Peine seconded. Motion carried.

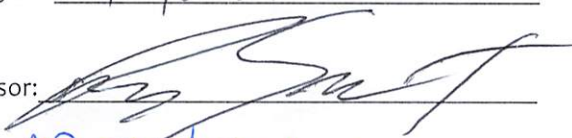
Jim Sipe, Angie Niebur and Molly Weber signed the checks.

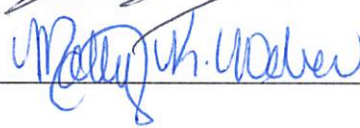
Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 7:54pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 10/21/2025

Supervisor: 

Clerk: 

Hampton Township Treasurer's Report

September 2025 (October 21, 2025 Meeting)

Beginning Checkbook Balance:

\$143,012.84

Income

9/29/25	Bryce and Donna Kimmes	Re-roof shed permit	\$81.00
9/30/25	ICS Interest		\$163.61
	Total Income		\$244.61

Check # **DISBURSEMENTS:**

7066	Matthew Bester	Planning Commission	\$115.44
7067	Jeremy Irrthum	Planning Commission	\$115.44
7068	Angela Niebur	Treasurer Salary	\$520.48
7069	Dan Peine	Supervisor	\$808.06
7070	David Peine	Planning Commission	\$115.44
7071	Casondra Schaffer	Planning Commission	\$115.44
7072	James Sipe	Supervisor	\$379.97
7073	Ryan Sunquist	Supervisor	\$379.97
7074	Heidi VanDeSteege	Deputy Clerk/Treasurer	\$318.61
7075	Molly Weber	Clerk Salary	\$1,904.32
7076	Dakota Electric	Statement 8/27	\$10.84
7077	Greater MN Gas	Natural gas	\$18.90
7078	Northfield Wifi	October bill	\$34.99
7079	Otte Excavating	Road Maintenance Aug 2025	\$6,187.50
7080	Quality Propane	Invoice 10606415- 8/7 chloride	\$407.80
7081	Anderson Rock and Lime	Invoices 57457, 57566, 57679	\$80,022.33
7082	Postmaster	12 months for PO Box	\$106.00
7083	M-R Sign	Invoice 229060- 2 address markers	\$82.26
7084	Mark Rauchwarter	Website charges	\$30.00
7085	Beaver Creek Companies	Permits	\$60.00
7086	Molly Weber	Office supply reimbursement	\$97.30
7087	Ryan Sunquist	Reimbursement for mileage	\$15.40
EFT	IRS	3rd Qtr	\$1,904.01
EFT	PERA	3rd Qtr	\$1,277.06
EFT	MN Revenue	3rd Qtr	\$173.07
	TOTAL DISBURSEMENTS:		\$95,200.63

Checks Not In:

6927	\$115.44	7078	\$34.99
7053	\$144.93	7081	\$80,022.33
7066	\$115.44	7082	\$106.00
7074	\$318.61	7086	\$97.30
7075	\$1,904.32	EFT	\$1,150.11
		Total	\$84,009.47

9/30/25 Ending Checkbook Balance

\$48,056.82

Ending checkbook balance	\$48,056.82
plus checks not in (9) plus EFT	\$84,009.47
equal ICS Statement Balance 9/30/2025	\$132,066.29

ICS Shadow Money Market Account (980085755)

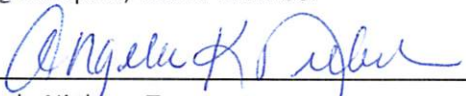
9/1/25	Beginning Savings Balance	\$199,221.57
9/30/25	Interest Earned	\$409.76
9/30/25	Ending Savings Balance	\$199,631.33

Escrow Account (000080034306)

1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24	Dakota Electric		\$1,000.00
7/31/25	C&E Wurzer Builders for Endres		\$2,000.00
9/30/25	Agree w/statemeent	Total	\$61,250.00


Ryan Sunquist, Board Member

10/21/2025
10/21/2025


Angela Niebur, Treasurer

10/21/2025
10/21/2025